

**AGENDA  
REGULAR DRAINAGE MEETING  
DECEMBER 19, 2018  
8:30 A.M.**

1. Open Meeting
2. Approve Agenda
3. Approve Minutes  
December 12, 2018 Regular Drainage Meeting  
December 12, 2018 DD 55-3 Lat 9, 9A & 9C Completion Hearing

Documents:

[12\\_12\\_2018 - DRAINAGE MINUTES.PDF](#)  
[DD 55-3 LAT 9S COMPLETION HRG 12\\_12\\_2018 - MINUTES.PDF](#)

4. Discuss, With Possible Action, Iowa Regional Utilities Association Utility Permit Process
5. Discuss, With Possible Action, Williams Excavation Rates

Documents:

[PAUL WILLIAMS EMAIL RE RATES.PDF](#)

6. DD 34 - Discuss, With Possible Action, Updates Regarding Work Order #212

Documents:

[DD 34 WO 212 EMAIL RE UPDATE.PDF](#)  
[DD 34 WO 212 REQUEST FORM.PDF](#)  
[DD 34 WO 212 MAP.PDF](#)

7. H-S 35-1 - Approve Work Order Request #240

Documents:

[DD H-S 35-1 WO 240 REQUEST.PDF](#)  
[DD H-S 35-1 WO 240 MAP.PDF](#)

8. Other Business
9. Adjourn Meeting

# REGULAR DRAINAGE MEETING

12/12/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; IT/GIS Director, Micah Cutler; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

Granzow moved, McClellan seconded to approve the minutes of the December 5, 2018 regular drainage meeting and the DD 124 landowner meeting. All ayes. Motion carried.

4. Approve Claims For Payment

McClellan moved, Granzow seconded to approve the claims for payment with pay date of Friday, December 14, 2018. All ayes. Motion carried.

DD 9 WO 229 ENG SVCS TO 11/30	Clapsaddle-Garber Assoc	\$ 3,520.05
DD 22 ENG SVCS 10/20-11/17	Clapsaddle-Garber Assoc	\$ 418.00
DD 25 L3 UPRR/CONTRACT CANCEL ENG SVCS 10/12-11/23	Clapsaddle-Garber Assoc	\$ 1,406.75
DD 25 LEGAL SVCS UPRR CROSSING	The Davis Brown Law Firm	\$ 420.33
DD 25 WO 226 ENG SVCS TO 11/23	Clapsaddle-Garber Assoc	\$ 674.10
DD 34 CONST OBSERV ROCK CURTAIN WALL SVCS TO 11/23	Clapsaddle-Garber Assoc	\$ 1,821.75
DD 38 WO 231 ENG SVCS TO 11/23	Clapsaddle-Garber Assoc	\$ 592.55
DD 52 WO 215 ENG SVCS 9/14-11/30	Clapsaddle-Garber Assoc	\$ 1,376.00
DD 55-3 LAT 9 ENG SVCS 8/3-10/26	Clapsaddle-Garber Assoc	\$ 2,604.75
DD 55-3 LAT 9S COMPL HRG NOTICE	Mid-America Publishing Corp	\$ 35.86
DD 131 RECLASS ENG SVCS 8/3-11/23	Clapsaddle-Garber Assoc	\$ 7,236.20
DD 143 WO 167 ENG SVCS 9/14-11/23	Clapsaddle-Garber Assoc	\$ 3,438.90
DD 146 WO 228 ENG SVCS TO 11/23	Clapsaddle-Garber Assoc	\$ 664.55
DD 148 ENG SVCS TO 11/30	Clapsaddle-Garber Assoc	\$ 4,920.70
DD 161 WO 234 PROF SVCS TO 11/30/18	Clapsaddle-Garber Assoc	\$ 164.00
DD 165 WO 232 ENG SVCS TO 11/23	Clapsaddle-Garber Assoc	\$ 609.75
DD H-F 5-75 WO 187 ENG SVCS 7/6-11/23	Clapsaddle-Garber Assoc	\$ 1,574.60

5. DD 124 - Discuss, With Possible Action, Investigation Summary For Utility Permit #2018-8

It was discussed that just spot repairs will be performed on the tile located near the utility permit project.

McClellan moved, Granzow seconded to waive the clearance requirement this one time. Schlemme is to notify Midland Power of this decision and that it is expected not to happen again. All ayes. Motion carried.

6. GIS Fees For CGA

Cutler explained that the normal fee schedule for flight aerial data is \$50/tile. The entire county consists of 12 tiles, for a total of \$600. This information would require a storage capacity of at least 50 GB. She stated that there will be a new flight in the spring of 2019. Hoffman moved, Granzow seconded to provide the data for free to CGA if they furnish the storage device. Roll call: Hoffman, aye; Granzow, aye; McClellan, aye. Motion carried.

7. Other Business

Schlemme presented an invoice from Davis, Brown Law Firm for legal opinions received regarding utility permits. The Trustees agreed that this should be paid out of their general budget, not drainage.

DD 143 - Schlemme updated the Trustees that she had spoken with Radcliffe Mayor, Taylor Roll, who stated Tuesday and Thursday evenings in Radcliffe would work best for a landowner meeting. He suggested Tuesday, January 22, 2019. The Trustees agreed that this date did not work for them, but suggested Tuesday, February 12, 2019 at 5:30 pm at the American Legion in Radcliffe. Schlemme is to consult with Roll before formal action is taken.

H-S 35-1 - Schlemme updated the Trustees that a new work order was requested after the agenda deadline. The Trustees agreed she should place the item on next week's agenda and invite Story County Trustees to attend.

Gallentine updated the Trustees that Paul Williams is back performing drainage repairs and has submitted new rates. The Trustees agreed that Schlemme should place the rates on next week's agenda for discussion.

Schlemme informed the Trustees that she will be changing positions in the Auditor's Office. The Trustees discussed that they would continue with the drainage clerk agreement but will modify it to begin on July 1, 2019 instead of January 1, 2019. This would allow Schlemme to properly train a new employee. The Trustees agreed they would need to consult with the Auditor on who will hire the employee, as the new hire will be in the Auditor's Office until July 1 and then under the Trustees supervision after.

8. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion carried.

**PUBLIC HEARING ON COMPLETION OF CONTRACT ON REPAIRS  
TO LATERALS 9, 9A AND 9C DIVISION 3 DRAINAGE DISTRICT 55**

12/12/2018 - Minutes

1. Open Meeting  
Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Landowner, Curt Bunte; Lee Gallentine with Clapsaddle-Garber Associates; Drainage Clerk, Tina Schlemme.
2. Approve Agenda  
Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.
3. Introductions/Attendance  
Introductions were made and attendance verified.
4. Open Public Hearing  
Hoffman opened the public hearing.
5. Verify Publication  
Schlemme verified the publication as being published in the Eldora Herald on November 27, 2018.
6. Explanation Of Project  
The meeting was turned over to Gallentine who explained the project as stated in the Completion Report. Gallentine also presented an updated Final Pay Estimate due to one more private tile hookup completed just the prior week.
7. Written Or Verbal Comments/Discussion  

Bunte stated he was concerned with completing the project and the waterway needing reshaped and seeded yet. The Trustees replied that this was outside the contract terms so the grading will be done as a separate project. They agreed that Bunte should hire someone for the reseeding and submit a damage claim once complete. Bunte was also concerned that there may be more private tile found that did not get hooked up. Gallentine added that there is a two year warranty that begins once the project completion is approved and the private tile connections would fall under the warranty. Bunte also stated he would walk the route before the two year warranty period instead of hiring CGA to conduct.
8. Damage Claims  

Schlemme presented a couple different damage claims.

\* Curt Bunte for 2017 Corn in the amount of \$2,619.87 and 2018 Soybeans in the amount of \$2,272.60.

\* Perry & Chad Ritland 2017 Corn in the amount of \$1937.39.
9. Close Public Hearing  
McClellan moved, Granzow seconded to close the public hearing. All ayes. Motion carried.
10. Possible Action  

Granzow moved, McClellan seconded to approve the completion of the project with a new work order to be established for the waterway grading. All ayes. Motion carried.

McClellan moved, Granzow seconded to approve the final pay estimate in the amount of \$34,713.20 to Hands On Excavating. All ayes. Motion carried.

Granzow moved, McClellan seconded to approve the damage claims as discussed. All ayes. Motion carried.

11. Other Business

Hoffman recapped the follow-ups to be completed:

\* A new work order will be created for the dirtwork/grading of the waterway, paid through the drainage clerk. Granzow moved, McClellan seconded for CGA to not provide observation, unless requested. All ayes. Motion carried.

\* Bunte is to submit a damage claim for the seeding of the waterway once complete.

\* Schlemme is to set a reminder for 18 months to remind Bunte of the warranty inspection.

12. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion carried.

## Tina Schlemme

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**From:** Paul Williams <DirtDoneRight@outlook.com>  
**Sent:** Tuesday, December 11, 2018 1:15 PM  
**To:** Tina Schlemme  
**Subject:** Rates

Hi Tina,

It has finally slowed down enough that I can try to get a few small repairs done now. I talked with Lee today and he will be sending a couple my way. In the past I have always tried to break everything down to the last degree but I think going forward I will just use a flat rate. On some jobs it may look a little pricey but on other jobs where I have multiple machines and employees all working I think it will average out in the long run. A bargain really considering I could have a couple excavators, a skidloader and laborers all there... When I bill I will call it County tile repair crew/machinery or something along those lines. That will be \$350/hour. Parts will be the same as I have always done - actual usage. If I need to have rock hauled for jobs that will also be billed actual use/tonnage. Thanks!

[Paul Williams](#)

[Owner](#)

[Williams Excavation & Directional Boring](#)

## Tina Schlemme

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**From:** Lee Gallentine <LGallentine@cgaconsultants.com>  
**Sent:** Friday, December 14, 2018 5:48 PM  
**To:** Tina Schlemme  
**Subject:** WO 212

Tina,

Adam Seward went out to look at this work order yesterday and he said that the area looked like the repair had already been done. I asked him to verify with Robert Lee whether he had someone else do the repair or not, but he hasn't been able to get ahold of Robert and thinks that Robert may be in the hospital. Could you please ask the District Trustees how they want to proceed and let me know what their decision is so that we can relay it to Adam?

Thanks,

Lee

**Lee O. Gallentine, PLS & PE**

**Vice President**



**Clapsaddle-Garber Associates, Inc. (CGA)**

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# Drainage Work Order Request For Repair

## Hardin County

**Date:** 5/21/2018

**Work Order #:** WO00000212

**Drainage District:** Drainage Districts \DD 34 - Lateral 2

**Sec-Twp-Rge:** 20-86-22      **Qtr Sec:** S1/2

**Location/GIS:** 86-22-20-400-001

**Requested By:** Robert Lee

**Contact Phone:** (515) 291-3709

**Contact Email:** \_\_\_\_\_

**Landowner (if different):** Lee Farms

**Description:** Blowout just south of the center of section and north of windmill road. Has 2 rocks as marker. Corn planted.

**Repair labor, materials and equipment:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Repaired By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please reference work order # and send statement for services to:**

Hardin County Auditor's Office  
 Attn: Drainage Clerk  
 1215 Edgington Ave, Suite 1  
 Eldora, IA 50627  
 Phone (641) 939-8111  
 Fax (641) 939-8245

For Office Use Only

**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_





# Drainage Work Order Request For Repair

## Hardin County

**Date:** 12/11/2018

**Work Order #:** WO00000240

**Drainage District:** Drainage Districts \DD H-S 35-1 (51236)

**Sec-Twp-Rge:** 36-86-22      **Qtr Sec:** NE NW

**Location/GIS:** 86-22-36-100-004

**Requested By:** Paul Herbrechtsmeier

**Contact Phone:** (515) 893-2244

**Contact Email:** \_\_\_\_\_

**Landowner (if different):** \_\_\_\_\_

**Description:** DD H-S 35-1 Lat 1 - Blowout in tile near north fenceline. Crops are out. Access from windmill road. Has flagged.  
(3/2016 blowout near this one with confusion as two tiles are out there...private & district. Might want to verify that it's DD tile first.)

**Repair labor, materials and equipment:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Repaired By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please reference work order # and send statement for services to:**

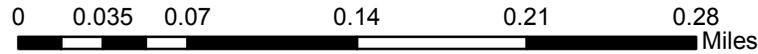
Hardin County Auditor's Office  
Attn: Drainage Clerk  
1215 Edgington Ave, Suite 1  
Eldora, IA 50627  
Phone (641) 939-8111  
Fax (641) 939-8245

For Office Use Only

**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# Hardin County Auditor's Office



Date: 12/11/2018



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